

No.1-5/2/2018-NSRTC  
Government of India  
Ministry of Agriculture and Farmers Welfare  
Department of Agriculture & Cooperation & Farmers welfare  
**National Seed Research and Training Centre, Varanasi**

Dated 11 Jan. 2019

To

1. The Chief Secretary, All State Governments/UTs
2. The Secretary (Agriculture), all State Governments/UTs
3. All State Seed Corporation/State Seeds Certification Agencies/ Central & State Agricultural Universities, etc.
4. Heads of all Semi-Governments/Research Institutes.

**Subject : Filling up of one post of Assistant ( Administration or Accounts) and two posts of Stenographer ( Grade-II), in the National Seed Research and Training Centre, Varanasi (Uttar Pradesh)-a subordinate office under the Department of Agriculture Cooperation and Farmers Welfare, New Delhi-Advertisement-regarding.**

Sir,

It is proposed to fill up **one post of Assistant (Administration or Accounts) and two posts of Stenographer (Grade-II) in the National Seed Research and Training Centre, Varanasi (Uttar Pradesh)**. The mode of recruitment, eligibility, educational qualifications, experience and other eligibility conditions for the posts are as under:

**Name of the Post:** Assistant ( Administration or Accounts)  
**Classification:** General Central Services, Group 'C' Non- Gazetted,  
Non-Ministerial  
**Number of the Post:** 1 (one)  
**Pay Scale:** Rs. 9300-34800/-, Grade Pay Rs. 4200/-(Pre-revised)  
**Mode of Recruitment :** Deputation (including Short Term Contract)

**Eligibility:**

Officers under the Central Government or State Government or Union Territories or Agricultural Universities or Recognized Research Institutions or Autonomous Organizations or Semi-Government Organizations or Public Sector Undertakings:

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department or (ii) having eight years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 5200-20200/- with Grade Pay Rs. 2400/- ( pre-revised) or equivalent in the parent cadre or department.

**(b) Qualifications:**

(i) Graduation from a recognized University or equivalent and three years experience of administration, accounts and establishment work in a supervisory capacity in the Government office or a public body or a commercial organization of repute.

**Period of deputation:-**

Period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years, as on the closing date of receipt of application.

**Name of the Post:** Stenographer (Grade-II)  
**Classification:** General Central Services, Group 'C' Non- Gazetted Non-Ministerial  
**Number of the Post:** 2 (two)  
**Pay Scale:** Rs. 9300-34800/- (Pre-revised), Grade Pay Rs. 4200/-(Pre-revised)  
**Mode of Recruitment :** Deputation (including Short Term Contract)

**Eligibility:**

Officers under the Central Government or State Governments or Union Territories or Agricultural Universities or Recognized Research Institutions or Autonomous Organizations or Semi-Government Organizations or Public Sector Undertakings:

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department or  
(ii) having eight years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 5200-20200/- with Grade Pay Rs. 2400/- (pre-revised) or equivalent in the parent cadre or department

**Period of deputation:-**

Period of deputation including (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years, as on the closing date of receipt of application.

The pay /allowances and terms & conditions of the official selected on deputation basis will be regulated in accordance with Department of Personnel and Training O.M No. 2/29/91-Estt.(Pay-II dated 5<sup>th</sup> January 1994 as amended from time to time.

Applications (in duplicate) in the enclosed proforma, along with the complete and up to date Confidential Reports (photo copies of the APARs are to be got attested by an officer not below the rank of Under Secretary to the Government of India) and Integrity Certificate of eligible officers who could be spared in the event of their selection may kindly be forwarded to the **The Director, National Seed Research and Training Centre, Government of Indian, Ministry of Agriculture & Farmers Welfare, Department of Agriculture Cooperation & F.W, G.T. Road Collectry Farm, P.O. Industrial Estate, Varanasi -221106 U.P.** within 60 days from the date of publication of this advertisement in Employment News. While forwarding the applications, it may also be verified and certified that the particulars furnished by the officers are correct and that no vigilance case is either pending or being contemplated against them and no major/minor penalty has been imposed on them during the last 10 years.

It may also be noted that the applications received without the Confidential Reports, Vigilance Clearance, Integrity Certificate and a statement of major/minor penalty, if any, imposed on the officers during the last 10 years or otherwise found incomplete, will not be considered.

Yours faithfully,

  
( Dr. Arvind Nath Singh )  
DIRECTOR

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